



# 在職培訓證書

## Testimonial of On-the-Job Training

茲證明

This is to certify

CHAN TAI MAN

於本公司／機構獲聘為  
was employed as

Information Technology Assistant

並於下列期間接受在職培訓  
to undergo on-the-job training for the period of

From 1 April 2023 to 31 March 2024

獲得以下技能／資歷：

upon satisfactory completion of the on-the-job training, he/ she has acquired the following vocational skill(s)/ qualification(s):

技能／資歷 Skill(s)/ Qualification(s)	初級 Elementary	中級 Intermediate	高級 Advanced	其他 (請列明) Others (Please specify)
Webpage Design and Production	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Computer Programming	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

其他評語(如有)

Other Comments (if any): Diligent and studious. Have strong potential in computer programming

31 March 2024

日期  
Date

Reliable Company Limited

僱主  
Employer

Reliable Company Ltd.

蓋印  
Stamp